

# Public Document Pack

## NOTICE OF MEETING

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### CORPORATE SERVICES OVERVIEW AND SCRUTINY PANEL

will meet on

**TUESDAY, 17TH APRIL, 2018**

at

**6.30 PM**

in the

**ASCOT AND BRAY - TOWN HALL,**

TO: MEMBERS OF THE CORPORATE SERVICES OVERVIEW AND SCRUTINY PANEL

COUNCILLORS COLIN RAYNER (CHAIRMAN), DAVID BURBAGE (VICE-CHAIRMAN), DR LILLY EVANS, MOHAMMED ILYAS, EILEEN QUICK, GERRY CLARK AND PAUL BRIMACOMBE

SUBSTITUTE MEMBERS

COUNCILLORS LYNNE JONES, DEREK WILSON, JOHN STORY, JOHN LENTON, JUDITH DIMENT, RICHARD KELLAWAY AND CARWYN COX

Karen Shepherd Service Lead Democratic Services

Issued: 09/04/2018

Members of the Press and Public are welcome to attend Part I of this meeting.

The agenda is available on the Council's web site at [www.rbwm.gov.uk](http://www.rbwm.gov.uk) or contact the Panel Administrator **David Cook**, [david.cook@rbwm.gov.uk](mailto:david.cook@rbwm.gov.uk)

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## AGENDA

### PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>WARD</u>	<u>PAGE NO</u>
1.	<u>APOLOGIES</u> To receive any apologies of absence.		-
2.	<u>DECLARATIONS OF INTEREST</u> To receive any declarations of interest.		5 - 6
3.	<u>MINUTES</u> To approve the Part I minutes of the meeting held on 5 February 2018.		7 - 12
4.	<u>FINANCIAL UPDATE</u> To comment on the Cabinet report.		13 - 32
5.	<u>MAIDENHEAD GOLF COURSE - STAGE 3 PROCUREMENT</u> To comment on the Cabinet report.		33 - 38
6.	<u>LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC</u> To consider passing the following resolution:-  "That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act"		-

**PART II - PRIVATE MEETING**

<u>ITEM</u>	<u>SUBJECT</u>	<u>WARD</u>	<u>PAGE NO</u>
7.	<p><u>MINUTES</u></p> <p>To approve the Part II minutes of the meeting held on 5 February 2018.</p> <p><b><i>(Not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972)</i></b></p>		39 - 40
8.	<p><u>MAIDENHEAD GOLF COURSE PROCUREMENT</u></p> <p>To comment on the Cabinet report.</p> <p><b><i>(Not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972)</i></b></p>		41 - 64
9.	<p><u>COMMUNITY LAND TRUST OPTIONS</u></p> <p>To receive a verbal update on progress.</p> <p><b><i>(Not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972)</i></b></p>		Verbal Report
ii.			

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## MEMBERS' GUIDE TO DECLARING INTERESTS IN MEETINGS

### Disclosure at Meetings

If a Member has not disclosed an interest in their Register of Interests, they **must make** the declaration of interest at the beginning of the meeting, or as soon as they are aware that they have a DPI or Prejudicial Interest. If a Member has already disclosed the interest in their Register of Interests they are still required to disclose this in the meeting if it relates to the matter being discussed.

A member with a DPI or Prejudicial Interest **may make representations at the start of the item but must not take part in the discussion or vote at a meeting.** The speaking time allocated for Members to make representations is at the discretion of the Chairman of the meeting. In order to avoid any accusations of taking part in the discussion or vote, after speaking, Members should move away from the panel table to a public area or, if they wish, leave the room. If the interest declared has not been entered on to a Members' Register of Interests, they must notify the Monitoring Officer in writing within the next 28 days following the meeting.

### Disclosable Pecuniary Interests (DPIs) (relating to the Member or their partner) include:

- Any employment, office, trade, profession or vocation carried on for profit or gain.
- Any payment or provision of any other financial benefit made in respect of any expenses occurred in carrying out member duties or election expenses.
- Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.
- Any beneficial interest in land within the area of the relevant authority.
- Any licence to occupy land in the area of the relevant authority for a month or longer.
- Any tenancy where the landlord is the relevant authority, and the tenant is a body in which the relevant person has a beneficial interest.
- Any beneficial interest in securities of a body where:
  - a) that body has a piece of business or land in the area of the relevant authority, and
  - b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body **or** (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.

Any Member who is unsure if their interest falls within any of the above legal definitions should seek advice from the Monitoring Officer in advance of the meeting.

A Member with a DPI should state in the meeting: ***'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

*Or, if making representations on the item: 'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'*

### Prejudicial Interests

Any interest which a reasonable, fair minded and informed member of the public would reasonably believe is so significant that it harms or impairs the Member's ability to judge the public interest in the item, i.e. a Member's decision making is influenced by their interest so that they are not able to impartially consider relevant issues.

A Member with a Prejudicial interest should state in the meeting: ***'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

*Or, if making representations in the item: 'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'*

### Personal interests

Any other connection or association which a member of the public may reasonably think may influence a Member when making a decision on council matters.

Members with a Personal Interest should state at the meeting: ***'I wish to declare a Personal Interest in item x because xxx'. As this is a Personal Interest only, I will take part in the discussion and vote on the matter.***

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# Agenda Item 3

## CORPORATE SERVICES OVERVIEW AND SCRUTINY PANEL

MONDAY, 5 FEBRUARY 2018

PRESENT: Councillors Colin Rayner (Chairman), Dr Lilly Evans, Mohammed Ilyas, Lynne Jones, Richard Kellaway and Gerry Clark

Also in attendance: Councillors Saunders and Rankin.

Officers: Barbara Richardson, Alison Alexander, Rob Stubbs, David Scott and David Cook.

### APOLOGIES

Apologies for absence were received by Cllr Quick, Cllr Kellaway attended as a substitute.

### DECLARATIONS OF INTEREST

There were no declarations of interest received.

### FINANCIAL UPDATE

The Lead Member for Finance presented the latest Financial Update report and informed the Panel that the projected General Fund Reserves was £7,118,000 which was well in excess of the £5,780,000 recommended minimum level set at Council in February 2017. This excess of reserves was important to provide a buffer from any future uncertainties, however this was less than previously reported.

The Schools Forum had discussed the increased deficit in the high needs block and had approved a recovery plan that did not have any impact on council tax.

With regards to the capital programme there had been slippage into the next years budget, the projects had not slipped it was just that the budgets spanned across years.

When the 2017-18 budget was approved by Council in February 2017, new borrowing was anticipated to be £72,999,000 for 2017/18. Due to the re-profiling of a number of schemes on the cash flow forecast, expected new borrowing has reduced to £17m by the year end. The Panel were informed that a reconciliation list of capital projects had been added to appendix D.

Cllr L Evans said it was good to see that our finances were in good order especially given the news of Northamptonshire's financial trouble and difficulties facing other authorities. Cllr Evans asked about the business rates discounts and was informed that public houses could apply for a business rate discount the other discounts were discretionary ones offered by the Council.

Cllr Kellaway asked why £67,000 had been paid to Bisham School to convert to a academy. The Panel were informed that this was to cover capital maintenance projects that had been put on hold when there was a possibility that the school may have closed.

In response to a question from Cllr Jones the Panel were informed that the housing grant did cover emergency housing need and that there was a possibility that expenditure would rise.

In response to a question from the Chairman the Panel were informed that there were no unforeseen significant pressures that officers were aware of.

**Resolved unanimously: that the report be noted.**

## BUDGET REPORT 2018/19

The Panel considered the 2018/19 Budget Report that was due to be considered by Cabinet and Council.

Mr Endacott asked the Panel the following questions, it was agreed to send him a written response outside the meeting with the answers being included in the minutes:

Question 1 - I can see where the expenditure come from, but is there an explanation as to the source of the income in the Directly Managed Costs aspect of the budget (p41-P102)?

*Answer 1 - Income posted to services budgets could come from several sources e.g. fees and charges, government grants, other grants, contract income, rental income.*

*We have sometimes included an explanation in the narrative for the service where this income is a material amount as in the Leisure Centre Concessions Contract:*

*“The budget provision includes contract fee income and revenue expenditure on retained buildings.”*

Question 2 - Is the Achievement for Children (AfC) contract (p55 & 57) amounting to a total of £33, 552K, split between the LA funding and a Designated Schools Grant (DSG) fund? If so are there checks in place to ensure taxpayers both at local and national level are receiving value for money from AfC and where does their accountability lie, particularly in light of the SEND Ofsted report last summer?

*Answer 2 - The proportion of the contract that is funded by the Dedicated Schools Grant (DSG) remains ringfenced for education services and is reported on and monitored separately to the non DSG funded elements of the contract. AfC, on behalf of the Council, will also continue to report on the DSG position as a whole fund (elements that are within and outside the contract price) for Council and Schools Forum reporting. AfC are subject to the same audit and inspection processes that were applied when the services were delivered directly by the Council.*

*AfC signs up to an annual agreement with Windsor and Maidenhead which outlines the services that will be provided. This agreement includes a set of performance indicators with targets for maintaining or improving performance of services. Financial and service performance is discussed with the Council's Contract Commissioner monthly as part of the contract review meeting and the whole commissioning agreement is reviewed at least annually to ensure it remains aligned to Council priorities. AfC are accountable to the Council for carrying out the functions they have been commissioned to deliver, to agreed standards. The Deputy Chief Executive who leads the delivery of children and education services for Windsor and Maidenhead in AfC is also the statutory Director of Children's Services and is directly employed by the Council (seconded to AfC). This enables a direct line of accountability to the Royal Borough's Managing Director.*

*The Council and its local partners, including Health and schools are leading on the SEND improvement plan and are making this subject to public scrutiny through the Health and Wellbeing board to ensure that improvements are delivered in a way that makes a difference for local families while maintaining value for money.*

*It is also important to note that Windsor and Maidenhead owns 20% of AfC and therefore has oversight over the organisations governance structure, financial plans and strategic / business plans.*



Question 3 - Is it correct that the Designated Schools Grant (P57) has been entirely used on High Needs, Specialist School support and alternative provision? If so does this explain the reduction of £11, 879k in this allocation (P61)? Why is there then an increase of £317k in spending in this area?

*Answer 3 - The DSG AfC Contract sum of £12.196M mainly funds High Needs, Specialist School Support and Alternative Provision it also covers some Central Costs such as Early Years expenditure on under 5s, Behaviour Support Team and the contributions to Local Authority services such as Educational Welfare.*

*The DSG AfC Contract consists mainly of the movement between the 2017/18 and 2018/19 budget for High Needs, Specialist School Support and Alternative Provision. For 2018/19 the authority has received an increase in grant for High Needs and Early Years.*

Question 4 - I note the Dedworth Environmental & St Scene Enhance (PAVE) expenditure CC52 of £350k, however there is another Dedworth Environmental & St Scene Enhance (PAVE) expenditure CC78 for £100k, why are these figures split?

*Answer 4 - One of our local Members has requested that we change the report to clarify the reason for two budgets and they now read:*

*CC52 Clewer & Dedworth Neighbourhood Improvements £350k  
CD78 PAVE Dedworth £100k*

*CC52 is for general improvements in the area (roads, planters, benches, parks etc).  
CD78 is for improvements to Dedworth Rd.*

Question 5 - There are some omissions in relation to the Borough Local Plan including the improvements to Mill Lane and the Windsor Racecourse Park and Ride, is there a reason for this?

*Answer 5 - Mill Lane / A308 / Parsonage Lane Roundabout Referenced in Section 3.2 of the Infrastructure Delivery Plan 2018.*

*Windsor Race Course Park and Ride BLP refers to Park and Ride schemes in para 10.3.8 but does not refer to specific schemes. Specific schemes, including the Windsor Racecourse Park and Ride are referred to in the Local Transport Plan 2012-2026.*

Helen Price asked the Panel the following questions:

This question relates to Item 3, but data relating to this is contained in Item 4 P66. Where is the Flexible Housing Support Grant of £1.052m for 2017/18, and how much of this is it anticipated will be spent by year end, and can any underspend be carried forward to 2018/19? Is this a ring-fenced grant?

The Lead Member for Finance confirmed that it was a ring fenced grant that could be carried over to the following year. £1052k had been identified for the current year.

Helen Price said that she was concerned that the RBWM was borrowing now in the anticipation it will all “come good” in the future in relation to regeneration schemes. How can we be confident of the forecast cash flows whilst recognising the four Maidenhead JV income is guaranteed? Are there other risk factors to consider apart from those listed in App O?

The Lead Member for Finance informed that he had met with Helen Price to discuss her concerns. He informed the Panel that to meet future housing needs infrastructure was

required. This could be done by using developer contributions, however this may not be in place when required. A tactical decision had been made to invest now to be ahead of future demand. The forecasted spend was based on prudent analysis and would be re-visited year on year.

Mr Hill mentioned that he wished to see the housing grant used this year and not split over two years and he raised concern that a recent freedom of information request regarding homelessness had given incorrect information.

The Lead Member for Finance said he was happy to meet with Mr Hill to discuss his concerns. The Managing Director informed that there had been an error with the FOI request and this had been rectified.

Mr Hill asked why £2.4 million had been allocated for hostile vehicle mitigation but zero spend was being shown for this in 2018/19.

The Lead Member for Finance informed that there was a commitment for this spend in the capital programme for the year after next. It was anticipated that Thames Valley Police would pay half of the costs, however they have said they would pay £200,000 and not half. This would not impact next year's budget unless it was brought forward and alternative funding avenues are being explored.

Mr Wigley asked the following question. Given the number of Air Quality Management Areas in the Royal Borough and the well-known adverse health effects of poor air quality, why has current year expenditure for Environmental Protection dropped by some 17% to £273K compared to last year. The Panel were informed that the shift was due to the capitalisation of the equipment used for monitoring air quality.

Mr Wigley asked if LEP funding had been applied for regarding traffic schemes and was informed that bids had been submitted with two being successful.

Cllr Jones mentioned that when the draft budget was considered by Adult Services O&S Panel in November 2017 she asked where the 3% levy would be used, this was not in the pack discussed by the Panel recently. The Lead Member for Finance replied that the information was contained in appendix D and he would have expected this to be presented to Adult Services O&S Panel.

Cllr Jones asked if the savings identified were achievable and the Managing Director informed that they had all been rated as achievable.

The Chairman asked why fees had not been increased relating to the Gambling Act and was informed that these were set by statute.

The Chairman asked what had been the main changes since the Panel last considered the draft budget. The Panel were informed that since the indicative budget was presented in November 2017 additional revenue pressures had been identified. These had been offset by the authority taking part in the business rates retention pilot and by increased parking charges. Parking charges for residents with Advantage Cards would not rise and, unlike neighbouring councils, resident parking permits remain free. Parking charges for non-residents would increase to half way between the current rates and the levels charged in comparable places outside the Borough.

Cllr Jones mentioned that she had concerns that the authority was putting certain capital spend into the budget before we knew where we stood with the BLP and Golf Club. The Chairman stated that this had already been covered as we needed to invest into infrastructure for the future.

Cllr Jones replied that the authority should pause and get the BLP approved first before over extending and borrowing. The Lead Member for Finance replied that items would be brought to the Cabinet Regeneration Subcommittee when appropriate. There needed to be a balance between risk and borrowing and if required we could pull back capital expenditure.

**Resolved: that Corporate Services O&S Panel considered the Cabinet report and approved the recommendations (Cllr Jones abstained from voting reserving her right to express her views at Council).**

LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PRESS AND PUBLIC

**RESOLVED UNANIMOUSLY: That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act.**

The meeting, which began at 6.30 pm, finished at 8.00 pm

CHAIRMAN.....

DATE.....

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Report Title:	<b>Financial Update</b>
Contains Confidential or Exempt Information?	NO - Part I
Member reporting:	Councillor Saunders, Lead Member for Finance
Meeting and Date:	Cabinet – 26 April 2018
Responsible Officer(s):	Russell O’Keefe, Executive Director, Rob Stubbs, Deputy Director and Head of Finance.
Wards affected:	All



## REPORT SUMMARY

1. This report sets out the Council’s financial performance to date in 2017-18. The projected over spend is £520,000, see Appendix A, summarised in section 4.
2. An in-year mitigation exercise was undertaken prior to September Cabinet and £1,290,000 of savings were identified. These savings continue to offset the pressures in all directorates.
3. The Council remains in a strong financial position; with General Fund Reserves of £7,255,000 (8.21% of budget) in excess of the £5,780,000 (6.54% of budget) recommended minimum level set at Council in February 2017.

## 1 DETAILS OF RECOMMENDATION(S)

**RECOMMENDATION:** That Cabinet:

- i) **Notes the Council’s projected outturn position for 2017-18 and mitigating actions to address service pressures.**
- ii) **Approves a £250,000 transfer from the budget for Borough Parking Provision to the budget for Braywick Leisure Centre as detailed in paragraph 4.19.**
- iii) **Approves the implementation of new discounted Advantage Card tariffs in the Magnet and Windsor Leisure Centre car parks, following the required period of consultation. Further details in paragraph 4.15 and appendix H.**

## 2 REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1 Cabinet are required to note the council’s financial position and approve the capital transfer to Bray wick Leisure Centre.

## 3 KEY IMPLICATIONS

- 3.1 The Council is projecting a General Fund Reserve of £7,255,000. The 2017-18 budget report recommended a minimal reserve level of £5,780,000 to cover known risks for 18 months.

**Table 1: Key implications**

<b>Outcome</b>	<b>Unmet</b>	<b>Met</b>	<b>Exceeded</b>	<b>Significantly Exceeded</b>	<b>Date of delivery</b>
General Fund Reserves Achieved	<£5,800,000	£5,800,000 to £6,000,000	£6,000,001 to £6,500,000	> £6,500,000	31 May 2018

#### **4 FINANCIAL DETAILS / VALUE FOR MONEY**

##### **Managing Director's Directorate**

- 4.1 The Managing Director reports a projected outturn figure for 2017-18 of £62,713,000 against a net controllable budget of £62,786,000, showing an underspend of £73,000. The position has worsened by £20,000 since last month.
- 4.2 The movements are pressures in Facilities of £75,000 arising from employee sickness cover and agency fees and £10,000 in Guildhall events due to a reduction in the number of weddings being booked at the venue. Savings of £36,000 have been identified in Joint arrangements, £20,000 in Centralised stationery and employee savings of £49,000 as a result of vacancies in the Strategy and Performance and Procurement units.

##### **Dedicated schools grant**

- 4.3 There is a net in year deficit of £737,000 relating to the dedicated schools grant funded services. This deficit is charged to the dedicated schools grant for 2018-19 and so an income of £737,000 is included in Appendix A within grant income.
- 4.4 In the Finance Update for March Cabinet there was a reported dedicated school deficit of £1,023,000. This reduction of £286,000 consists of:
- Implementation of a more collaborative and inclusive approach within schools to retain pupils with special educational needs rather than seeking high cost alternative provision £228,000.
  - Underspend of £58,000 within the growth fund which had previously been reported as fully committed.
- 4.5 The 2017-18 deficit of £737,000 will be a pressure on the dedicated schools grant which already has a deficit of £752,000. The revised deficit will be £1,489,000. This deficit represents 2.4% of the dedicated schools grant budget and is in line the national picture, with deficit positions in many local authorities driven by the increasing costs of meeting the needs of children with additional needs.
- 4.6 The Schools Forum authorised the March 2017 deficit of £752,000 along with a three year recovery plan April 2017 to March 2020. Year 1 of the plan has not delivered at the expected level. A revised strengthened plan, covering SEND, has been agreed. Schools Forum has allocated £416,000 of the 2018-19 schools block budget to support the SEND plan. The deficit of £1,489,000 will remain a charge to the dedicated schools grant.

### Communities Directorate

- 4.7 The Executive Director reports a slightly improved overspend projection of £808,000 on the Communities directorate's 2017-18 approved estimate of £14,787,000. This is a £9,000 improvement over last month's position.
- 4.8 In Revenues & Benefits, the estimated pressure on Benefit subsidy has increased from £200,000 to £460,000, part mitigated by improvements in other parts of that service, to give a net movement of £143,000 to £863,000. Improved positions are now reported in other services in the directorate, resulting in the small overall net improvement. These are Parks & Countryside - £64,000; Libraries and Resident Services - £73,000; and Licencing & Enforcement teams - £15,000. These underspends are due to vacancies and the release of service provisions.

### Place Directorate

- 4.9 The Executive Director reports an increased underspend of £116,000 on the Place directorate's 2017-18 approved estimate of £2,951,000. The improvement of £34,000 since last month comes from £50,000 increased development control income in Planning, offset by a net pressure increase of £16,000 in Property Services.

### Revenue budget movement

- 4.10 Revenue budget movements this month are set out in table 2, and the full year movement is detailed in Appendix C.

**Table 2: Revenue budget movement**

<b>Service expenditure budget reported to February</b>	<b>£80,527,000</b>
Electoral Services Officer	£11,000
Severance	£30,000
Reversal of duplicate severance budget from prior month	(£44,000)
<b>Service expenditure budget this month</b>	<b>£80,524,000</b>

### Cash balances projection

- 4.11 Throughout the year the council's cash balances have been revised, Appendix D sets out the Borough's cash balance which is based on the assumptions contained in the 2017-18 budget report.

**Table 3: New borrowing reconciliation**

<b>Potential new borrowing as reported to Cabinet in February 2017</b>	<b>£72,999,000</b>
New Projects Approved in 2017-18	£6,695,000
Reprofile projects approved in 2017-18 and prior years	(£27,394,000)
Reprofile projects forecast in 2017-18	(£45,490,000)
Increase (Decrease) projects approved in 2017-18 and prior years or forecast in 2017-18	£4,216,000
Remove deduction of capital funded from revenue*	£2,191,000
<b>Current estimate of potential new borrowing</b>	<b>£13,217,000</b>

\* An amount charged to revenue each year to part fund capital expenditure ceased in 2017-18. However, the amount due to be charged in 2017-18 continued to be deducted from the forecast borrowing requirement and is being added back above.

- 4.12 The projected borrowing estimate of £13,217,000 has reduced by £8,105,000 since last month due to year end slippage.

### Provision for Redundancy

- 4.13 In May 2017 the provision for redundancy in 2017-18 was set at £389,000 based on the known redundancies at that time. The provision has been used throughout the year including the two allocations this month which net to a £14,000 increase. (Table 2). To date redundancy costs of £481,000 have been incurred which is £92,000 more than anticipated at the start of the year.
- 4.14 It is now estimated that a provision of £533,000 is required to cover the known redundancies in 2018-19 as advised by HR. An increase to the provision of £625,000 (£533,000 plus £92,000) has therefore been included in the Finance Update.
- 4.15 As in previous years the provision has been funded from the capital fund, which is used for short term capital funding and redundancy costs. The balance on the Capital Fund is reflected in Appendix A.

### Leisure Centre Parking Tariffs

- 4.16 The Magnet and Windsor leisure centre car parks currently have no Advantage Card tariffs. This is due to there being a £10 charge to park for three months scheme being in place for members of these leisure centres.
- 4.17 Should residents who are not members of the leisure centres park in these car parks, and have an Advantage Card, they will not be able to receive a discounted tariff.
- 4.18 The car park payment machinery in the two leisure centre car parks is able to take Advantage Cards, so it is proposed that new discounted Advantage Card tariffs are now introduced at the earliest opportunity.

### Capital programme

- 4.19 The approved 2017-18 capital estimate is £82,307,000, see table 4. The outturn for the financial year is £40,596,000. Further information on key capital schemes has been provided in appendices E - G.

**Table 4: Capital outturn**

	<b>Exp</b>	<b>Inc</b>	<b>Net</b>
<b>Approved estimate</b>	£82,307,000	(£30,636,000)	£51,671,000
Variances identified	(£825,000)	£312,000	(£513,000)
Slippage to 2018-19	(£40,886,000)	£13,492,000	(£27,394,000)
<b>Projected Outturn 2017-18</b>	£40,596,000	(£16,832,000)	£23,764,000

**Table 5: Capital programme status**

	<b>Report Cabinet March 2018</b>
<b>Number of schemes in programme</b>	<b>312</b>
Yet to Start	6%
In Progress	32%
Completed	35%
Ongoing Programmes e.g. Disabled Facilities Grant	27%
Devolved Formula Capital Grant schemes budgets devolved to schools	0%



### **Capital Budget transfer**

- 4.20 Approval is recommended for a £250,000 transfer from the Borough Parking budget to the Braywick Leisure Centre budget to enable the early provision of 200 parking places in October 2018.

### **Business rates**

- 4.21 Business rate income at the end of March was 98.8% against an annual collection target of 98.8%.
- 4.22 With regards to the three new types of business rate relief announced by the Chancellor in the spring budget, the council has undertaken a range of activities, see points 4.23 – 4.25.
- 4.23 **New Business Rate Relief for Pubs:** Eighty nine public houses that fit within the guidelines provided by DCLG were identified. An application form was designed and issued on 21 July 2017, inviting pubs to confirm their eligibility for this assistance i.e. essentially that they are not disqualified on the grounds of State Aid. As at the end of March 2018, fifty six applications have been received. Those eligible will receive a flat £1,000 relief against their current year bill.
- 4.24 **Supporting Small Businesses:** Thirty four potential ratepayers have been identified and were issued with an application on 5 December 2017. As at 31 March 2018 twelve applications had been returned and £12,844 of relief awarded.
- 4.25 **New Discretionary Relief Scheme:** Eight hundred and seventy potential ratepayers were identified and issued with a claim form in August 2017. 48 applications were returned and sums awarded. The remaining businesses received a maximum award of £310. This enabled relief of £658,396 to be awarded by 31 March 2018.

## **5 LEGAL IMPLICATIONS**

- 5.1 In producing and reviewing this report the Council is meeting its legal obligations to monitor its financial position.

## **6 RISK MANAGEMENT**

**Table 6: Impact of risk and mitigation**

<b>Risks</b>	<b>Uncontrolled Risk</b>	<b>Controls</b>	<b>Controlled Risk</b>
None			

## **7 POTENTIAL IMPACTS**

- 7.1 None.

## **8 CONSULTATION**

8.1 Overview & Scrutiny meetings are scheduled prior to this Cabinet. Any comments from those meetings will be reported verbally to Cabinet.

## 9 TIMETABLE FOR IMPLEMENTATION

9.1 Implementation date if not called in: Immediately.

## 10 APPENDICES

10.1 There are seven appendices attached to this report:

- Appendix A Revenue budget summary
- Appendix B Development fund analysis
- Appendix C Revenue movement statement
- Appendix D Cash flow projection
- Appendix E Capital budget summary
- Appendix F Capital variances
- Appendix G Key capital scheme performance
- Appendix H Proposed Leisure centre parking tariffs

## 11 BACKGROUND DOCUMENTS

11.1 Background documents relating to this report are detailed below.

- Budget Report to Cabinet February 2017.

## 12 CONSULTATION (MANDATORY)

Name of consultee	Post held	Date sent	Commented & returned
Cllr Rankin	Deputy Lead Member for Finance	23/3/18	
Alison Alexander	Managing Director	20/3/18	21/3/18
Russell O'Keefe	Executive Director	20/3/18	
Andy Jeffs	Executive Director	20/3/18	21/3/18

### REPORT HISTORY

<b>Decision type:</b> For information	<b>Urgency item?</b> No
Report Author: Rob Stubbs, Deputy Director and Head of Finance, 01628 796222	

## Revenue Monitoring Statement 2017/18 for April 2018 Cabinet

SUMMARY	2017/18		
	Budget	Approved Estimate	Projected Variance
	£000	£000	£000
Management	292	495	1
Communications	294	432	110
Human Resources	1,443	1,244	0
Law & Governance	2,363	2,384	(16)
Commissioning & Support	5,976	3,386	(153)
Children's Services - AfC Contract	0	14,038	1,340
Children's Services - pre AfC Contract	15,532	3,897	385
Dedicated Schools Grant - Spend	63,413	62,035	737
Adult Social Care - Optalis Contract	0	29,040	0
Adult Social Care - Spend	23,601	12,639	(26)
Adult Social Care - Income	8,152	(8,111)	(658)
Better Care Fund	9,305	11,594	0
Public Health	4,910	4,908	0
Housing	1,107	1,052	1,052
Grant Income	(76,396)	(77,303)	(1,789)
Budget Extracted in Year	0	1,056	(1,056)
<b>Total Managing Director's Directorate</b>	<b>59,992</b>	<b>62,786</b>	<b>(73)</b>
Executive Director of Communities	184	232	0
Revenues & Benefits	370	261	863
Commissioning - Communities	9,702	9,909	89
Communities, Enforcement & Partnerships	881	834	(33)
Library & Resident Services	3,459	3,463	(23)
Budget Extracted in Year	0	88	(88)
<b>Total Communities Directorate</b>	<b>14,596</b>	<b>14,787</b>	<b>808</b>
Executive Director of Place	153	301	(55)
Planning Service	1,471	1,435	0
Property Service	(1,805)	(2,104)	195
Finance	2,149	1,579	(110)
ICT	2,199	1,594	0
Budget Extracted in Year	0	146	(146)
<b>Total Place Directorate</b>	<b>4,167</b>	<b>2,951</b>	<b>(116)</b>
<b>TOTAL EXPENDITURE</b>	<b>78,755</b>	<b>80,524</b>	<b>619</b>

## Revenue Monitoring Statement 2017/18 for April 2018 Cabinet

SUMMARY	2017/18		
	Budget	Approved Estimate	Projected Variance
	£000	£000	£000
<b>Total Service Expenditure</b>	<b>78,755</b>	<b>80,524</b>	<b>619</b>
Contribution to / (from) Development Fund	2,255	(1,004)	0
Pensions deficit recovery	2,415	2,415	0
Pay reward	500	0	0
Transfer from Provision for Redundancy	0	(481)	0
Transfer to Provision for Redundancy		625	0
Apprentice Levy	280	99	(99)
Environment Agency levy	153	153	0
Variance on income from Trading Companies		143	0
Variance on Education Services Grant		(109)	0
Variance on Business Rates income		(1,522)	0
Transfer to / (from) Capital Fund		897	0
Capital Financing inc Interest Receipts	5,069	5,127	0
	<u>5,069</u>	<u>5,127</u>	<u>0</u>
<b>NET REQUIREMENTS</b>	<b>89,427</b>	<b>86,867</b>	<b>520</b>
Less - Special Expenses	(1,009)	(1,009)	0
Transfer to / (from) balances	0	2,560	(520)
	<u>0</u>	<u>2,560</u>	<u>(520)</u>
<b>GROSS COUNCIL TAX REQUIREMENT</b>	<b>88,418</b>	<b>88,418</b>	<b>0</b>
	<u>88,418</u>	<u>88,418</u>	<u>0</u>
<b>General Fund</b>			
Opening Balance	5,291	5,215	7,775
Transfers to / (from) balances	0	2,560	(520)
	<u>0</u>	<u>2,560</u>	<u>(520)</u>
	<u>5,291</u>	<u>7,775</u>	<u>7,255</u>
NOTE Service variances that are negative represent an underspend, positive represents an overspend.			

Memorandum Item	Development Fund	Capital Fund
	£000	£000
<b>Current balances</b>		
Opening Balance	1,004	2,027
Transfer (to) / from other reserves		440
Transfer from General Fund - sweep		
Transfer (to) / from General Fund - other initiatives	2,167	(394)
Final transfer to the General Fund	(3,171)	
	<u>0</u>	<u>2,073</u>
	<u>0</u>	<u>2,073</u>

<b>Corporate Development Fund £000</b>
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<b>Balance B/F from 2016/17</b>		<b>1,004</b>
<b>Transacted amounts in 2017/18</b>		
<b>To/From Capital Fund</b>		0
<b>To/From General Fund</b>		
Transition Grant (2017/18 budget - February 2017 Council)	1,263	
Contribution from the General Fund (2017/18 budget - February 2017 Council)	1,109	
Restructure of the Development and Regeneration service (2017/18 budget - February 2017 Council)	-56	
Minerals and Waste Strategy (2017/18 budget - February 2017 Council)	-61	
Crematorium feasibility study (CMT April 2017)	-30	
Contact Centre investment (May Cabinet)	-58	
Balance of Development Fund transferred to General Fund	-3,171	
	-1,004	
		<b>0</b>

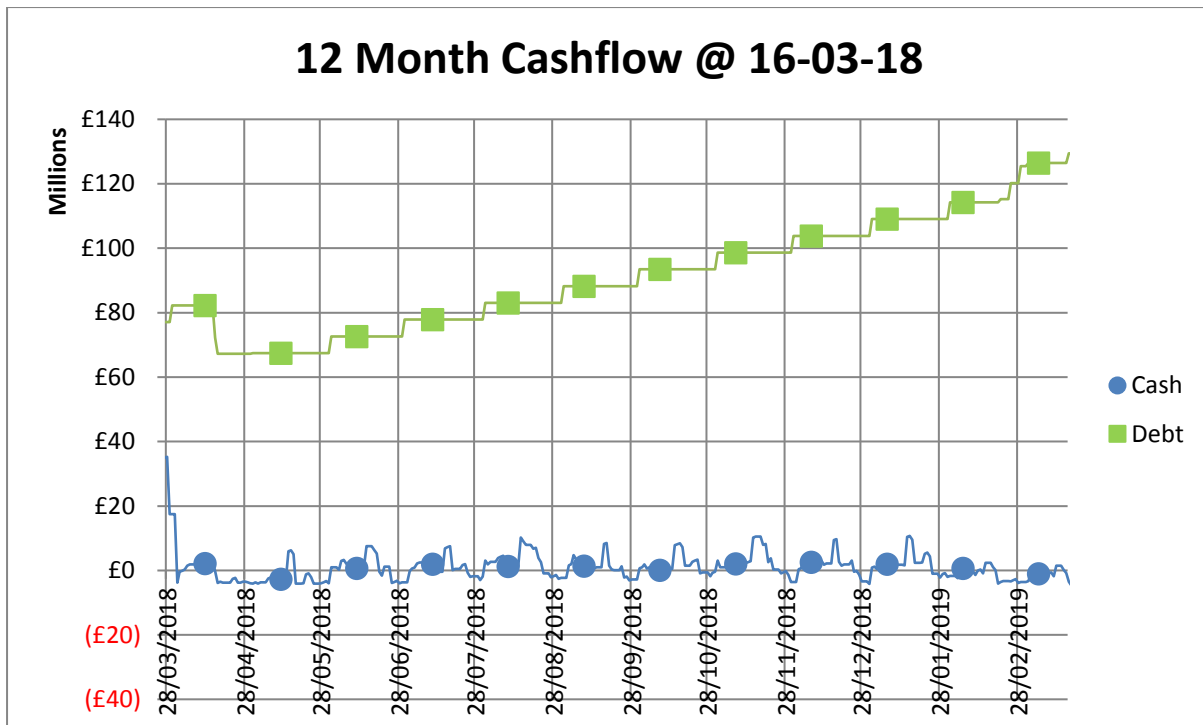
## Appendix C

Budget Movement Statement 2017-18						
	Funded by Development Fund (1)	Funded by the General Fund (2)	Funded by Provision (3)	Included in the original budget (4)	Total	Approval
	£'000	£'000	£'000	£'000	£'000	
<b>Original Budget</b>					<b>78,755</b>	
1 Carry forward of transforming services budgets re-allocated		264			264	Cabinet May 2017
2 Optalis share of pay reward / award budget re-allocated				75	75	Council Feb. 2017
3 Optalis share of apprentice levy budget re-allocated				36	36	Council Feb. 2017
4 Redundancy cost			43		43	Cabinet May 2017
5 Crematorium feasibility study	30				30	CMT April 2017
6 Budget rounding		4			4	N/A
7 Allocation of pay reward budget to services				425	425	Council Feb. 2017
8 Legal budget for Heathrow expansion		40			40	Prioritisation Sub Committee Oct 2016
9 Redundancy cost funded by provision			38		38	Cabinet May 2017
10 Election security costs		19			19	CMT June 2017
11 iPad / iPhone maintenance budget		10			10	Head of Finance delegated powers
12 Return on pre-payment of Optalis pension contributions		(41)			(41)	Treasury management policy
13 Redundancy cost funded by provision			236		236	Cabinet May 2017
14 Contact Centre investment	58				58	Cabinet May 2017
15 AfC share of apprentice levy budget re-allocated				33	33	Council Feb. 2017
16 Additional Members SRA budget		5			5	Council July 2017
17 Staff cost budget due to additional pay costs in MD's directorate		25			25	CMT
18 Redundancy cost funded by provision			36		36	Cabinet May 2017
19 Net effect of RBWM NNDR budget rebase		56			56	CMT November 2017
20 Redundancy cost funded by provision			68		68	Cabinet May 2017
21 Apprevice Levy allocation				112	112	Council Feb. 2017
22 Communications resources (July 2017 Cabinet)		120			120	Cabinet July 2017
23 Redundancy cost funded by provision			10		10	Cabinet May 2017
24 Redundancy cost funded by provision			64		64	Cabinet May 2017
25 Empty homes action plan		6			6	Cabinet May 2017
26 Electoral Services Officer		11			11	Council Sept. 2016 and June 2017
27 Redundancy cost funded by provision			30		30	Cabinet May 2017
28 Reversal of prior months Redundancy budget			(44)		(44)	Cabinet May 2017
<b>Changes Approved</b>	<b>88</b>	<b>519</b>	<b>481</b>	<b>681</b>	<b>1,769</b>	
<b>Approved Estimate March Cabinet</b>					<b>80,524</b>	

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## NOTES

- When additional budget is approved, a funding source is agreed with the Lead Member of Finance. Transactions in column 1 have been funded from a usable reserve (Development Fund).
- If additional budget is approved but no funding is specified, the transaction would, by default, be funded from the General Fund Reserve. Transactions in column 2 are funded by the General Fund.
- A provision for future redundancy costs is created every year and this is used to fund additional budget in services for the costs of redundancy they incur during the year. Transactions in column 3 are redundancy costs funded by the provision for redundancy.
- Transactions in column 4 are amounts approved in the annual budget which for various reasons need to be allocated to service budgets in-year. An example would be the pay reward budget. Pay reward payments are not approved until June. The budget therefore has to be re-allocated.



Note 1. When the 2017-18 budget was approved by Council in February 2017, new borrowing was anticipated to be £72,999,000 for 2017-18. Due to the re-profiling of a number of schemes on the cash flow forecast, new borrowing has reduced to £20m by the year end.

Note 2. Capital expenditure is projected to increase steadily throughout 2017-18 and 2018-19. The exact profile may vary and monitoring of schemes and cash balances will decide the rate at which our borrowing will increase to ensure that no unnecessary debt charges are incurred.

Portfolio Summary	2017/18 Original Budget			New Schemes – 2017/18 Approved Estimate			Schemes Approved in Prior Years			Outturn – Gross Expenditure				
	Gross	Income	Net	Gross	Income	Net	Gross	Income	Net	2017/18 Actual	2017/18 SLIPPAGE Projected	TOTAL Projected	VARIANCE Projected	VARIANCE Projected
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	(£'000)	(£'000)	(£'000)	(£'000)	(%)
<b>Communities Directorate</b>														
Sports & Leisure	2,050	0	2,050	2,300	0	2,300	647	(11)	636	1,957	990	2,947	0	0%
Community Facilities	530	(70)	460	534	(70)	464	348	0	348	445	468	913	31	6%
Outdoor Facilities	310	(120)	190	636	(420)	216	920	(400)	520	656	899	1,555	(1)	0%
Revenues & Benefits	0	0	0	0	0	0	126	0	126	57	69	126	0	
Green Spaces & Parks	281	(231)	50	341	(231)	110	99	(81)	18	220	171	391	(49)	-17%
Highways & Countryside	5,506	(2,985)	2,521	6,717	(3,931)	2,786	4,166	(1,479)	2,687	6,729	4,069	10,798	(85)	-2%
Community Protection & Enforcement Services	600	(600)	0	2,472	(1,508)	964	505	(18)	487	956	2,059	3,015	38	6%
Library & Resident Services	470	(12)	458	1,147	(12)	1,135	978	(312)	666	1,423	950	2,373	248	53%
<b>Total Communities Directorate</b>	<b>9,747</b>	<b>(4,018)</b>	<b>5,729</b>	<b>14,147</b>	<b>(6,172)</b>	<b>7,975</b>	<b>7,789</b>	<b>(2,301)</b>	<b>5,488</b>	<b>12,443</b>	<b>9,675</b>	<b>22,118</b>	<b>182</b>	<b>0</b>
<b>Place Directorate</b>														
Technology & Change Delivery	275	0	275	275	0	275	96	0	96	331	37	368	(3)	-1%
Property & Development	4,950	0	4,950	11,528	0	11,528	852	(251)	601	8,169	4,368	12,537	157	3%
Regeneration & Economic Development	560	0	560	5,060	0	5,060	5,685	(328)	5,357	6,432	4,158	10,590	(155)	-28%
Planning (CAP51)	470	0	470	470	0	470	339	(185)	154	342	467	809	0	0%
<b>Total Place Directorate</b>	<b>6,255</b>	<b>0</b>	<b>6,255</b>	<b>17,333</b>	<b>0</b>	<b>17,333</b>	<b>6,972</b>	<b>(764)</b>	<b>6,208</b>	<b>15,274</b>	<b>9,030</b>	<b>24,304</b>	<b>(1)</b>	<b>(0)</b>
<b>Managing Director</b>														
Human Resources	0	0	0	32	0	32	0	0	0	0	32	32	0	
Adult Social Care	0	0	0	0	0	0	51	(51)	0	53	6	59	8	
Housing	500	(500)	0	1,995	(1,995)	0	575	(545)	30	1,708	881	2,589	19	4%
Democratic Representation	88	0	88	58	0	58	130	0	130	78	26	104	(84)	-95%
Non Schools	255	0	255	390	(39)	351	335	(234)	101	436	295	731	6	2%
Schools – Non Devolved	28,030	(16,640)	11,390	28,220	(15,812)	12,408	3,283	(1,726)	1,557	10,051	20,495	30,546	(957)	-3%
Schools – Devolved Capital	223	(223)	0	344	(344)	0	653	(653)	0	553	446	999	2	1%
<b>Total Managing Director</b>	<b>29,096</b>	<b>(17,363)</b>	<b>11,733</b>	<b>31,039</b>	<b>(18,190)</b>	<b>12,849</b>	<b>5,027</b>	<b>(3,209)</b>	<b>1,818</b>	<b>12,879</b>	<b>22,181</b>	<b>35,060</b>	<b>(1,006)</b>	<b>(1)</b>
<b>Total Committed Schemes</b>	<b>45,098</b>	<b>(21,381)</b>	<b>23,717</b>	<b>62,519</b>	<b>(24,362)</b>	<b>38,157</b>	<b>19,788</b>	<b>(6,274)</b>	<b>13,514</b>	<b>40,596</b>	<b>40,886</b>	<b>81,482</b>	<b>(825)</b>	<b>(1)</b>
<b>Portfolio Total</b>	<b>45,098</b>			<b>62,519</b>	<b>(24,362)</b>	<b>38,157</b>				<b>40,596</b>				
<b>External Funding</b>														
Government Grants	(17,447)			(17,712)						(12,608)				
Developers' Contributions	(3,934)			(7,519)						(4,014)				
Other Contributions	0			(5,405)						(210)				
<b>Total External Funding Sources</b>	<b>(21,381)</b>			<b>(30,636)</b>						<b>(16,832)</b>				
<b>Total Corporate Funding</b>	<b>23,717</b>			<b>51,671</b>						<b>23,764</b>				



## Capital Monitoring Report - March 2017-18

At 31 March 2018, the approved estimate stood at £82.307m

	Exp	Inc	Net
	£'000	£'000	£'000
Approved Estimate	82,307	(30,636)	51,671
Variances identified	(825)	312	(513)
Slippage to 2018/19	(40,886)	13,492	(27,394)
Projected Outturn 2017/18	40,596	(16,832)	23,764

## Overall Projected Expenditure and Slippage

Outturn for the financial year is £40.596m

Variances are reported as follows.

Adult Social Care			
CLC6 Boyne Grove Personal Care Area	(2)	0	(2) Scheme complete
CT57 Care Homes Reconfiguration	10	0	10 Revised Business Case
Housing			
CT56 Transforming Care Partnership	19	0	19 Unforeseen Costs
Democratic Representation			
CY16 Participatory Budgeting	(85)	0	(85) Revised Estimate
Non Schools			
CKVH 2Yr old capital entitlement	1	(1)	0 Scheme complete
CKVR Youth Centres Modernisation Programme	1	(1)	0 Scheme complete
CKVU Pinkneys Green Youth Centre Roofing Repairs	26	0	26 Contract Variations
CKVV Windsor Youth Centre Roofing Repairs	(13)	0	(13) Revised Business Case
CKVW Datchet Youth Centre Roofing Repairs	(8)	0	(8) Revised Business Case
Schools - Non Devolved			
CSDS Maint Prog. Roofing, Guttering & Windows	5	0	5 Contract Variations
CSDZ Manor Green Res-chge of use Respite to Sch	(2)	0	(2) Scheme complete
CSEV All Saints Primary Expansion	(9)	9	0 Scheme complete
CSFC Ascot Primaries Feasibilities	(100)	100	0 Scheme complete
CSFG Education Capital Emergency Fund	100	0	100 Revised Business Case
CSFJ Various Schools fire alarm upgrades	1	0	1 Scheme complete
CSFL Bisham School House repairs	(5)	5	0 Scheme complete
CSGD Waltham St Lawrence School Windows	(18)	18	0 Scheme complete
CSGE Eton Porny School Windows-2015-16	(1)	0	(1) Scheme complete
CSGH Holy Trinity Cookham Roof	1	(1)	0 Scheme complete
CSGR Charters Expansion	1	0	1 Scheme complete
CSGZ Trevelyan School Roof Replacement	(6)	6	0 Slip to next year 2018-19
CSHD Bisham House Refurbishment	(2)	2	0 Slip to next year 2018-19
CSHE Furze Platt Junior Boiler Replacement	(1)	1	0 Slip to next year 2018-19
CSHH Maidenhead Nursery School Structural Improvements	1	(1)	0 Revised Estimate
CSHP Wraysbury school - Staffroom Extension	(101)	66	(35) Revised Business Case
CSHV Lowbrook Expansion	(800)	0	(800) Scheme complete
CSHZ Wessex Primary Gutters and Soffits	(3)	3	0
CSJA Larchfield Nursery Refurbishment	(18)	18	0 Revised Business Case
Regeneration			
CI42 Wsor Coach Park, Alexandra Gardens, Riverside-F.S.	(115)	0	(115) Underspend offsets variance CX28
CI45 Development Sites MheadFeasibility/Outline Work	1	0	1
CI60 Regeneration Improvement Projects	(97)	0	(97) Revised Estimate - Underspend offsets variances
CM49 JV-York Rd, West St, Reform Rd, St Clouds Way	(61)	0	(61) Revised Estimate - Underspend offsets variances
CX28 Ray Mill Road Residential Development	115	0	115 Unforeseen professional fees
Property & Development			
CI24 259 Ltd Opportunities for Private Rental	7	0	7 Retention 5a Bell Lane & 18a Hampden Rd Refurb
CI34 Meadow Lane Car Park (Eton College)	(6)	0	(6) Contract savings used to offset expenditure on CI24
CM89 Tinkers La.-rewire of smll power & lightg circuits	(10)	0	(10) Scheme complete
CX37 Stafferton Way - Units 1&2	3	0	3 Additional costs - legal advice
CX38 St Clouds Way Ten Pin Bow-Purchase Leasehold Int	158	0	158 Additional costs - Stamp duty
CX39 Central House Scheme	4	0	4 Unforeseen Costs
CX40 Operational Estate Improvements	1	0	1 Scheme complete
Technology & Change Delivery			
CA05 Document Management System	(1)	0	(1) Scheme complete
CC21 Del Diff - Collaborative Document Storage	(1)	0	(1) Scheme complete
CN54 Delivering Differently - Generic IT Bid	(1)	0	(1) Scheme complete
CN89 Tablet Computers-Secure Enablement BYOD/CYOD	(1)	0	(1) Scheme complete
CN90 Network Consolidation	1	0	1 Scheme complete
Community Facilities			
CV23 Digital Advertising Boards	1	0	1 Unforeseen Costs-Power supply
CV27 Properties for Homeless Residents	33	0	33 Retention
CX31 Coach Park Windsor-Lift Improvements	(1)	0	(1) Scheme completed-Offsets minor overspend re CZ48
Outdoor Facilities			
CI09 Windsor Wayfinding System-Phase 2	1	0	1 Scheme complete
CI09 Nicholas Winton Memorial	3	0	3 Unforeseen Costs - Watering equipment
CV26 P&OS - Deerswood Wildlife Area	(1)	0	(1) Scheme complete
CV30 Play Areas - Replacement Equipment	(6)	0	(6) Revised Business Case
CX36 Purchase of LandThriftwood	1	0	1 Scheme complete
CZ48 P&OS - Outdoor Gym	1	0	1 Additional cost for Streetcare Equipment
Commissioning - Communities			
CB98 Bray Bailey Bridge Replacement Scheme	1	(1)	0 Scheme complete
CD01 LTP Feasibility Studies/Investigation/Develop	1	(1)	0 Scheme complete
CD03 A308 (Bray) Road Widening scheme	(36)	0	(36) Final costs lower than anticipated
CD18 Highway Drainage Schemes	1	(1)	0 Scheme complete
CD43 Flood Prevention	(1)	0	(1) Scheme complete
CD45 Public Conveniences-Refurbishment	(1)	0	(1) Scheme complete
CD54 River Thames Scheme Infrastructure Project	54	0	54 Revised Estimate
CD55 Virtual Message Signs - Windsor	1	0	1 Scheme complete
CD70 Clyde House/ Tinkers Lane - Refurbishment	54	0	54 Unbudgeted refurbishment costs
CD73 Replacement Highway Drain-Waltham Rd,White Walthm	1	(1)	0 Scheme complete
CD76 Bus Stop Waiting Areas	(1)	0	(1) Scheme complete
CD80 Grenfell Road-Off-Street Parking	(55)	0	(55) Revised Business Case
CD83 Traffic Signal Review	1	0	1 Scheme complete
CD95 Safer Routes-Holyport College	(103)	83	(20) Scheme discontinued following feasibility study.
Green Spaces & Parks			
CZ46 P&OS-Vansittart Road Skate Park-Extension /Imps	(48)	48	0 Scheme will not be undertaken due to insufficient funding
CZ47 P&OS-Ornamental Flower Beds	(1)	0	(1) Scheme complete
Community, Protection & Enforcement Services			
CT52 Disabled Facilities Grant	38	(38)	0 DFG cases completed earlier than anticipated in year
Library & Resident Services			
CC14 Del Diff - Service Hubs	130	0	130 Unforeseen costs resulting from staff move from Town Hall to Library
CN80 CRM Upgrade / Jadu Contract	(1)	0	(1) Scheme complete
CP82 Mhead Lib-Small Pwr Rewire Gnd/1st Floors	119	0	119 Additional works following commencement of electrical work
CZ77 P&OS-WW1 & MC800 Commemoration Prjs	(1)	0	(1) Scheme complete
CZ95 Museum Improvements Programme	1	(1)	0 Scheme complete
	(825)	312	(513)

Additional slippage reported this month is as follows

Previously reported slippage	(25,865)	6,576	(19,289)	
<b>Human Resources</b>				
CN76 iTrent Development	(32)	0	(32)	Project delayed due to work pressures and unavailable resources for scheme implementation.
<b>Adult Social Care</b>				
CT48 Dementia friendly Imp to Care Home Environments	(6)	6	0	Remaining balance to be spent in 18/19
<b>Housing</b>				
CT29 Low Cost Housing (S106 Funding)	39	(39)	0	Schemes now expected to complete in 17/18
CT51 Key Worker DIYSO	(95)	95	0	DIYSO applications not expected to be completed in year
DG50 Assisted Transfer Scheme	(25)	0	(25)	Budget to be spent in 18/19
<b>Democratic Representation</b>				
CY10 Green Redeem Scheme	(6)	0	(6)	Slippage required for the Q4 Greenredeem voting round winners.
CY16 Participatory Budgeting	(20)	0	(20)	Slippage required for unspent / unallocated members budget
<b>Non Schools</b>				
CK30 AIC Phones & Signage	(32)	0	(32)	2 year AIC contract to deliver mobile phone devices-completion due 2018-19
CKVH 2Yr old capital entitlement	(6)	6	0	Scheme funds small projects, more are planned for 2018-19
CKVL Hurley Canoe Centre Storage Facility	(35)	35	0	Scheme is phased, more is planned for 2018-19
CKVM Youth Centre upgrades-2015-16	(17)	17	0	Scheme funds small projects, more are planned for 2018-19
CKVN IT Software upgrades-2015-16	(30)	30	0	Scheme wanted for IT updates in future
CKVP Children's Centres buildings-2015-16	(23)	0	(23)	Scheme funds small projects, more are planned for 2018-19
CKVR Youth Centres Modernisation Programme	(44)	44	0	Scheme funds small projects, more are planned for 2018-19
CKVX Pinkneys Green Storage Facility	(15)	15	0	Scheme not complete as approval given in Autumn 2017
CM60 Grants - Outside Organisations	(93)	0	(93)	Grants allocated by Panel but not yet claimed by organisation as work / purchase not completed in 2017/18
<b>Schools - Non Devolved</b>				
CSDQ Urgent Safety Works Various Schools	(40)	40	0	Ongoing budget for urgent safety works
CSEV All Saints Primary Expansion	(1)	1	0	Slippage to 2018-19 for retention
CSEB Feasibility/Survey Costs	(91)	70	(21)	Ongoing budget for feasibility of children's future projects
CSFB Secondary & middle sch. Expans. Feasibil. 2015-16	(45)	45	0	Ongoing budget for feasibility of children's future Secondary and Middle Schools projects
CSFC Ascot Primaries Feasibilities-2015-16	(369)	369	0	Ongoing budget for feasibility of children's future Schools projects in Ascot area.
CSFD Trevelyan class sizes Phase 2 - 2015-16	(253)	253	0	School led scheme project still on-site.
CSFF School Kitchens	(25)	25	0	Annual small budget saved for a bigger scheme in 2018-19
CSFG Education Capital Emergency Fund	(32)	12	(20)	Budget saved for any emergency in Schools
CSFQ Eton Wick kitchen 2015-16	(7)	7	0	Slippage to 2018-19 for retention
CSGK Alexander First school Roof-2015-16	(3)	0	(3)	Slippage to 2018-19 for retention
CSGR Charters Expansion	(556)	555	(1)	Scheme is to run over three years, third year 2018-19
CSGT Windsor Boys Expansion	56	(58)	(2)	Reverse slippage - Invoice posted in February 18
CSGV Cox Green School Expansion Year 1 of 3	(321)	(545)	(866)	Scheme is to run over three years, third year 2018-19
CSGW Furze Platt Senior expansion Year 1 of 3	(1,070)	690	(380)	Scheme is to run over three years, third year 2018-19
CSGX Dedworth Middle School Expansion Year 1 of 3	(1,490)	1,490	0	Scheme is to run over three years, third year 2018-19
CSHB Furze Platt Junior School - Hall Extension	(62)	62	0	2017/18 Year end slippage correction, adjustment in funding priority
CSHG Bisham General Refurbishment	(1)	1	0	Slippage to 2018-19 for retention
CSHM All Saints Junior School Boiler Replacement	(13)	13	0	Slippage required for final costs
CSHP Wraysbury school - Staffroom Extension	(67)	0	(67)	Slippage required for final costs
CSHU Windsor Girls Expansion	(88)	88	0	Slippage required for final costs
CSHV Lowbrook Expansion	(159)	0	(159)	School led scheme project still on-site.
CSHW Secondary Expansions Risk Contingency	0	(162)	(162)	Slip to next year 2018-19
CSHX Newlands Girls School	(409)	492	83	Scheme to run over two years, 2018-19 year two
CSHY Furze Platt Infant School Boiler Replacement	(6)	0	(6)	Slippage required for final costs
CSJB Roofing Replacement at Various Schools	0	(5)	(5)	Scheme funds small projects, more are planned for 2018-19
CSJC King's Court School Heating System	(1)	0	(1)	Slippage to 2018-19 for retention
CSJD Wessex Primary School Heating	(45)	0	(45)	Slippage required for final costs
CSJE Eton Wick School Boiler and Heating Replacement	(10)	95	85	Scheme planned for summer 2018
<b>Schools - Devolved Capital</b>				
CJ77 Budget Only NDS Devolved Capital	(412)	412	0	DFC balance to 2018/19
CSGQ Holyport College Expansion	(7)	7	0	Slip to next year 2018-19
CSDK S106 Academies and other LEA's	(27)	27	0	Slip to next year 2018-19
<b>Regeneration</b>				
CC40 Borough Parking Provision 2017-20	212	0	212	Reverse slippage - required in 2017-18
C114 Maidenhead Waterways Construction phase 1	(296)	0	(296)	Awaiting settlement of final contractor invoices - early 2018/19
C129 Broadway Car Park & Central House Scheme	(520)	140	(380)	Scheme scheduled for delivery in 2018-19 in line with programmed works
C142 Wisor Coach Park, Alexandra Gardens, Riverside-F.S.	(108)	0	(108)	Scheme scheduled for delivery 2018/19
C149 Maidenhead Golf Course	146	0	146	Scheme scheduled for delivery 2018/19
C158 Maidenhead Station-Development Site Negotiations	(30)	0	(30)	Scheme will be delivered in 2018/19
C162 Hines Meadow CP - Diapidations	(523)	0	(523)	Scheduled for delivery July 2018 in line with programmed regeneration works
CX42 Strategic Acquisition of Properties	(139)	0	(139)	Scheme scheduled for delivery 2018-19
<b>Property &amp; Development</b>				
CI21 Windsor Office Accommodation	(1,898)	142	(1,756)	Slippage to 18-19 per scheduled programme of works
CM23 54-56 Queen Street, Maidenhead	(18)	0	(18)	Slippage required to deal with any urgent issues as part of regen scheme
CM52 Guildhall-Essential Maintenance Works 15-16	(4)	0	(4)	Work in progress-SBS engaged, delivery early 2018-19
CM53 Theatre Royal-Soffit/Roof Light Ventilation 15-16	(35)	0	(35)	Work in progress-SBS engaged-delivery scheduled 2018-19
CM57 Theatre Royal-Auditorium / Maintenance Works 15-16	(35)	0	(35)	SBS engaged - scheme scheduled for delivery 2018-19
CM63 Guildhall - Roof Repairs (Hoist/Pigeon Measures)	(129)	0	(129)	SBS engaged - scheme scheduled for delivery 2018-19
CX20 Ross Road - repairs & redecoration 2014-15	(27)	0	(27)	Gutter and Drainage issues have delayed scheme
CX22 St Mary's Hse-External replace/decor roof 2014-15	(35)	0	(35)	Lease obligations re repair/redecoration of building - scheme ongoing
<b>Planning</b>				
CI32 Borough Local Plan-Examinations / Submissions	(59)	0	(59)	Work spanning 17/18 and 18/19
CI47 Neighbourhood Plan-Consultation/Exams/Referendums	(185)	185	0	Scheme & grant funding to be reviewed March 18
CI56 Planning Policy Supplementary Planning Document	(50)	0	(50)	Scheme commenced - ongoing work re Design Guide
CI59 Traveller Local Plan	(29)	0	(29)	Scheme delayed to avoid conflict of resources needed for BLP.
<b>Technology &amp; Change Delivery</b>				
CC18 Del Diff - Develop Intranet/Collaborative Software	(7)	0	(7)	Ongoing SharePoint Development - final accounts awaited
CC20 Del Diff - Application Packaging	(7)	0	(7)	Ongoing development-final accounts awaited
CC26 Secure File and Info Exchange Solution 2017-2018	(15)	0	(15)	Ongoing development-final account awaited
CN95 Replacement-WiFi Solution for Council Offices	(1)	0	(1)	Ongoing hardware set up
CP03 Purchase of PCs	(4)	0	(4)	Outstanding equipment purchase by staff
<b>Sports &amp; Leisure</b>				
CZ18 Magnet LC Revision Design / Initial Site Costs	(362)	0	(362)	Project scheduled for completion Dec 2019 WIP Design team costs
CZ42 Leisure Centres-Annual Programme & Equipment	(42)	0	(42)	Ongoing annual programme of work scheduled for delivery 2018
CZ44 Charters L.C. Expansion	(86)	0	(86)	Awaiting final accounts and outstanding retentions

Community Facilities			
CKVT	Marlow Road Youth Centre Roofing and Maintenance Work	(160)	0 (160) Weather delayed commencement of work on roof - completion due 2018
CN99	York House Refurbishment	(17)	0 (17) Retentions
CY21	New Power Points-High Street Events	(6)	0 (6) Scheme delivery scheduled 2018
CX29	Windsor Coach Park Bridge-Canopy, Resurfacing 14/5	(56)	0 (56) WIP- Alms Rd Footbridge
CY07	Challenge Prize Scheme	(4)	0 (4) Funding to be allocated to supporting outstanding project activity
CY12	Social Enterprise Grant	(46)	0 (46) Awaiting project completion / new applications for funding in 2018
CY13	Economic Development	6	(6) 0 Scheme delivery 2018-19
CY14	Community Engagement Programmes	(5)	0 (5) Funding required to set up a local crowd funding platform through Crowdfunder - finalising arrangements and report for lead members
CY15	Bright Ideas Competition	(5)	0 (5) Funding required to complete 2017/18 bright ideas winning entries
Revenues & Benefits			
CN98	Delivery of Debt Enforcement	(19)	0 (19) Scheme to be fully implemented in 18/19
Outdoor Facilities			
C122	Tree Planting	(108)	0 (108) Required in 2018/19 - fully committed
CP94	P&OS-Dedworth Manor All Weather Pitch	0	27 27 S106 funding
CV12	Alexandra Gardens Entrances 2015-16	(44)	0 (44) Scheme underway, scheduled completion 2018
CV16	Love Your Neighbourhood Scheme	(8)	0 (8) Ongoing projects for delivery 2018/18
CV24	P&OS- Chariots Place Enhancements	(20)	0 (20) Snagging / Retentions and scheme finishing off
CV28	Braywick/Oldfield Bridge Scheme	(173)	173 0 Match Funding
CV30	Play Areas - Replacement Equipment	(24)	0 (24) Slipped due to scheme redesign and equipment lead times
CV36	Ockwells Park-Thriftwood Scheme & Bridge	(1)	0 (1) Retentions payable 2018
CX35	Braywick Driving Range	(14)	0 (14) Links to BLC programme and planning approval for relocation
C200	Bath Island-Electrical works	(25)	0 (25) Works are on site and in progress - scheduled completion Spring 2018.
CZ49	P&OS - Playing Pitch Improvements Ascot/Victory Field	(109)	309 200 Match Funding
CZ91	Ascot War Horse memorial	54	(54) 0 Work in progress-scheme scheduled for delivery 2018-19
Commissioning - Communities			
CB98	Bray Bailey Bridge Replacement Scheme 2014/15	(1)	0 (1) Expenditure anticipated in 2018/19
CB99	Moorbridge Road Gateway 2014/15	(20)	21 1 Expenditure anticipated in 2018/19
CC13	North Town Moor Open Space-Car Park Improvements	(8)	8 0 Expenditure anticipated in 2018/19
CC25	M4 Smart Motorway	(20)	0 (20) Expenditure anticipated in 2018/19
CC27	Permanent Traffic Counter Sites	(7)	0 (7) Expenditure anticipated in 2018/19
CC29	Footbridge, The Green, Bisham-Raise Level-Flood Pr	16	0 16 Reverse slippage
CC30	St Leonards Rd/ Victoria Street - Pedestrian Cross	(15)	0 (15) Expenditure anticipated in 2018/19
CC41	Replacement Entry /Exit systems - Alexandra Grdns	(15)	0 (15) Expenditure anticipated in 2018/19
CC46	Baths Island Pleasure Ground	(30)	30 0 Expenditure anticipated in 2018/19
CC55	Eton High Street Improvements	(40)	0 (40) Expenditure anticipated in 2018/19
CC57	Goswell Hill Refurbishment Programme	(25)	0 (25) Expenditure anticipated in 2018/19
CC74	Windsor Gateway Improvements	(50)	0 (50) Expenditure anticipated in 2018/19
CC75	Windsor High Street/Thames Street Streetscene Impr	(50)	0 (50) Expenditure anticipated in 2018/19
CD01	LTP Feasibility Studies/Investigation/Devlop	(2)	2 0 Expenditure anticipated in 2018/19
CD02	LTP Traffic Management Schemes	(11)	3 (8) Expenditure anticipated in 2018/19
CD07	Road Marking-Safety Programme	(60)	17 (43) Expenditure anticipated in 2018/19
CD10	Traffic Management	(112)	12 (100) Expenditure anticipated in 2018/19
CD12	Roads Resurfacing-Transport Asset & Safety	41	158 199 Reverse slippage
CD13	Bridge Assessments	(18)	18 0 Expenditure anticipated in 2018/19
CD14	Bridge Parapet Improvement Works	(11)	11 0 To reverse/ Zero current balance - L&RS
CD15	Bridge Strengthening Scheme	11	(11) 0 Reverse slippage
CD18	Highway Drainage Schemes	49	(49) 0 Reverse slippage
CD19	Highway Drainage Schemes-Capitalised Revenue	0	1 1 Expenditure anticipated in 2018/19
CD22	Safer Routes to School	(24)	0 (24) Expenditure anticipated in 2018/19
CD23	Local Safety Schemes	(158)	154 (4) Expenditure anticipated in 2018/19
CD27	Cycling Capital Programme	(8)	22 14 Expenditure anticipated in 2018/19
CD28	School Cycle / Scooter Parking	(10)	10 0 Expenditure anticipated in 2018/19
CD31	Thames Street Paving Improvements	(9)	0 (9) Expenditure anticipated in 2018/19
CD35	Reducing Congestion & Improving Air Quality	18	(18) 0 Reverse slippage
CD36	Reducing Street Clutter	(5)	0 (5) Expenditure anticipated in 2018/19
CD42	Maidenhead Station Interchange & Car Park	(30)	100 70 2017/18 Year end slippage correction, adjustment in funding priority
CD43	Flood Prevention	(82)	130 48 Expenditure anticipated in 2018/19
CD45	Public Conveniences-Refurbishment 2015-16	(7)	0 (7) Expenditure anticipated in 2018/19
CD55	Virtual Message Signs - Windsor 2015-16	(97)	0 (97) Expenditure anticipated in 2018/19
CD66	Highways Productivity Invest. Fund	(70)	70 0 Expenditure anticipated in 2018/19
CD73	Replacement Highway Drain-Waltham Rd,White Waltham	(30)	30 0 Expenditure anticipated in 2018/19
CD74	Footways-Assessments	(108)	94 (14) Expenditure anticipated in 2018/19
CD76	Bus Stop Waiting Areas	(1)	0 (1) Expenditure anticipated in 2018/19
CD77	Real-Time Bus Information Improvements	(37)	0 (37) Expenditure anticipated in 2018/19
CD79	A329 London Rd/B383 Roundabout-Scheme Development	(35)	0 (35) Expenditure anticipated in 2018/19
CD80	Grenfell Road-Off-Street Parking	43	0 43 Reverse slippage
CD81	Traffic Management & Parking-Sunninghill Imprmnts	(54)	0 (54) Expenditure anticipated in 2018/19
CD82	Intelligent Traffic System-Maintenance & Renewal	(29)	0 (29) Expenditure anticipated in 2018/19
CD83	Traffic Signal Review	14	0 14 Reverse slippage
CD84	Street Lighting-LED Upgrade	(600)	0 (600) Scheme almost complete, awaiting final billing and some final column instalation
CD87	Pothole Action Fund-DfT Grant	(94)	94 0 Expenditure anticipated in 2018/19
CD96	Safer Routes-Oldfield School	46	0 46 Reverse slippage
CE64	Additional Parking Provision for Windsor	268	(268) 0 Reverse slippage
Green Spaces & Parks			
CC12	Osborne Road Playground Improvements	(16)	16 0 Scheme subject to finalisation of design - work orders placed
CC28	Ockwells Park Extension - Phase 1	(40)	0 (40) Bridge works deferred by wet weather delaying borehole & soil sampling.
CV03	Parks Improvements	(79)	55 (24) Works ordered (Braywick Park bridge works) delayed due to EA consent. Bachelors Acre/Alexandra Gardens/Baths Island), design work being finalised
CZ47	P&OS-Ornamental Flower Beds	(4)	0 (4) Seasonal - works ordered (Nicholas Winton Garden)
CZ72	P&OS-Biodiversity Projects (2013/14)	(2)	2 0 Seasonal scheme-slippage re wildlife area Stafferton Way/Greenway.
CZ75	P&OS-Allens Field Improvements Ph 2 (2014/15)	(30)	30 0 Park entrance improvements, tree works and nature trail, design work completed, implementation Spring 2018
Community, Protection & Enforcement Services			
CC47	CCTV Replacement	(2)	0 (2) Settlement of final account awaited
CC60	Hostile Vehicle Mitigation Measures for Windsor	(1,850)	908 (942) Scheme delivery scheduled for 2018-19 Enabling design works in progress
CC63	Major Incident Resource Kit	(7)	0 (7) Scheme delivery 2018-19
CD46	Alley Gating	(10)	0 (10) Scheme delivery 2018-19
CD47	Replace DPPO's with Public Space PO Signage	(5)	0 (5) Scheme delivery 2018-19
CD51	Lalpac Licensing Software Package-Update	(10)	0 (10) Scheme commenced - settlement of final accounts with IDOX awaited
CD56	Night Time Economy Enforcement Equipment	(2)	0 (2) Final account awaited
CD85	Enforcement Services-Mobile Phone Replacement	(7)	0 (7) Slippage linked to Cabinet report now going to March 18 Cabinet.
CE08	Air Quality Monitoring Station-Purchase	(16)	16 0 Scheme delivery 2018-19
CY03	Energy Savings Initiative	109	0 109 Reverse slippage - Braywick Leisure and York House developments

Library & Resident Services			
CC15	Del Diff - Imp and Intro of SS at Datchet Library	(35)	0 (35) Scheme anticipated to be concluded in 2018/19
CC16	Del Diff - Imp & Prov of SS at Eton Library	(45)	0 (45) Scheme in preliminary stages - anticipated to be carried out in 2018/19
CC23	New Libraries	(100)	0 (100) Scheme in preliminary stages - anticipated to be carried out in 2018/19
CC36	CSC Telephony Upgrade	(128)	0 (128) Scheme anticipated to be concluded in 2018/19
CC37	Town Hall Reception Refurbishment	(8)	0 (8) Final billing anticipated in 2018/19
CC38	Maidenhead Library Basement Ventilation 17-18	(5)	0 (5) Final billing anticipated in 2018/19
CC39	Old Court, Windsor Repairs	(4)	0 (4) Ongoing scheme further budget and works anticipated in 2018/19
CC66	Refurbishment Windsor, Ascot, Eton Libs	(70)	0 (70) Scheme in preliminary stages - anticipated to be carried out in 2018/19
CC68	Royal Borough Ambassador Equipment	(8)	0 (8) 18/19 Windsor improvement scheme b/f. Costs anticipated in early 18/19.
CC76	Replace boilers - Windsor Lib. & Desb. Suite	(36)	0 (36) Windsor Library anticipated in early 18/19
CL70	Library Management System Replacement (2012/13)	(4)	0 (4) Final billing anticipated in 18/19
CL87	Old Windsor Library-Improvements (2012/13)	(3)	15 12 Scheme in preliminary stages - anticipated to be carried out in 2018/19
CLB2	Sunninghill Library 15/16 Lease Repairs	(14)	0 (14) Expenditure anticipated in 2018/19
CLB3	Maidenhead Library Improvements 2016-17	(7)	6 (1) Expenditure anticipated in 2018/19
CLB4	Maidenhead Library - New Kiosks - 2016-17	(23)	0 (23) Expenditure anticipated in 2018/19
CLB5	Tablets for Libraries - 2016-17	(1)	0 (1) Expenditure anticipated in 2018/19
CLB6	Digitisation of Museum collection 2016-17	(9)	29 20 Expenditure anticipated in 2018/19
CLB8	Improvements at Cookham Library 2016-17	(15)	15 0 Expenditure anticipated in 2018/19
CLB9	Windsor Riverside Esplanade Revival 2016-17	(5)	15 10 Expenditure anticipated in 2018/19
CLC2	Feasibility for Joint Museum Store 2016-17	(5)	25 20 Expenditure anticipated in 2018/19
CLC3	Sculpture Project - Danny Lane 2016-17	(15)	15 0 Expenditure anticipated in 2018/19
CLC8	Paintings Collection Conservation 2016-17	(3)	0 (3) Expenditure anticipated in 2018/19
CN80	CRM Upgrade / Jadu Contract	(50)	0 (50) Billing anticipated in early 2018/19
CN83	CC Centre Telephone Headset Replacement 2015-16	(1)	0 (1) Expenditure anticipated in 2018/19
CZ77	P&OS-WW1 & MC800 Commemoration Prjs (2014/15)	(8)	0 (8) Expenditure anticipated in 2018/19
CZ94	Heritage Trails 2015-16	(1)	1 0 Expenditure anticipated in 2018/19
CZ95	Museum Improvements Programme 2015-16	(8)	4 (4) Expenditure anticipated in 2018/19
CZ96	Berkshire Records Office 2015-16	(13)	13 0 Expenditure anticipated in 2018/19
CZ97	Arts in the Parks 2015-16	(2)	2 0 Expenditure anticipated in 2018/19
CZ98	Heritage Garden Signage 2015-16	(4)	0 (4) Expenditure anticipated in 2018/19
CX37	Stafferton Way - Units 1&2	10	0 10 Reverse Slippage
CI26	Christmas Lights-Sunningdale High St	1	0 1 Reverse Slippage
CN59	RBWM Website	10	0 10 Reverse Slippage
CZ16	Maidenhead Library-Ventilation (2014/15)	80	0 80 Reverse Slippage
CN88	PSN-Security Work 2015-16	20	0 20 Reverse Slippage
		<b>(40,886)</b>	<b>13,492 (27,394)</b>

**Overall Programme Status**

The project statistics show the following position:

Scheme progress	No.	%
Yet to Start	19	6%
In Progress	101	32%
Completed	106	35%
Ongoing Programmes e.g., Disabled Facilities Grant	85	27%
Devolved Formula Capital Grant schemes budgets devolved to schools	1	0%
<b>Total Schemes</b>	<b>312</b>	<b>100%</b>

		March 2018 @ 08/03/2018															
Project	CAPITAL SCHEME	2017/18 APPROVED ESTIMATE			APPROVED SLIPPAGE FROM PRIOR YEARS			TOTAL BUDGET 2017/18			PROJECTIONS		PROJECT STATUS				
		Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	2017/18 Projected Variance <i>Underspend as negative</i>	2018/19 SLIPPAGE Projected	Yet To Start	Preliminary / Feasibility Work	Work On-site	Ongoing Annual Programme	Expected Completion
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000					
<b>Communities Directorate</b>																	
<b>Sports &amp; Leisure</b>																	
CZ18	Magnet LC Reprovision Design / Initial Site Costs	1,900	0	1,900	350	0	350	2,250	0	2,250	0	862					
<b>Highways &amp; Transport</b>																	
CD12	Roads Resurfacing-Transport Asset & Safety	1,650	(1,650)	0	132	(131)	1	1,782	(1,781)	1	0	159					
CD84	Street Lighting-LED Upgrade	1,600	0	1,600	634	0	634	2,234	0	2,234	0	600					
29	<b>Community, Protection &amp; Enforcement Services</b>																
CT52	Disabled Facilities Grant	600	(600)	0	0	0	0	600	(600)	0	38	0					
<b>Community Facilities</b>																	
CKVT	Marlow Road Youth Centre Roofing and Maintenance Work	400	0	400	0	0	0	400	0	400	0	260					
<b>Place Directorate</b>																	
<b>Regeneration</b>																	
CI14	Maidenhead Waterways Construction phase 1	1,050	0	1,050	1707	(141)	1566	2,757	(141)	2,616	0	296					
CI29	Broadway Car Park & Central House Scheme	0	0	0	2952	(187)	2765	2,952	(187)	2,765	0	2,220					
<b>Managing Director</b>																	
<b>Housing</b>																	
CT51	Key Worker DIYSO	(205)	205	0	510	(510)	0	305	(305)	0	0	195					
CT55	Brill House Capital Funding	0	0	0	0	0	0	0	0	0	0	500					

Project	CAPITAL SCHEME	2017/18 APPROVED ESTIMATE			APPROVED SLIPPAGE FROM PRIOR YEARS			TOTAL BUDGET 2017/18			PROJECTIONS		PROJECT STATUS				
		Gross	Income	Estimate	Gross	Income	Estimate	Gross	Income	Estimate	2017/18 Projected Variance	2018/19 SLIPPAGE Projected	Yet To Start	Preliminary / Feasibility Work	Work On-site	Ongoing Annual Programme	Expected Completion
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000					
	<b>Schools – Non Devolved</b>																
CSGR	Charters Expansion	3,630	(2,952)	678	203	(203)	0	3,833	(3,155)	678	0	2,556					
CSGT	Windsor Boys Expansion	1,120	(1,120)	0	(108)	108	0	1,012	(1,012)	0	0	2					
CSGV	Cox Green School Expansion Year 1 of 3	4,880	(2,514)	2,366	133	(133)	0	5,013	(2,647)	2,366	0	2,821					
CSGW	Furze Platt Senior expansion Year 1 of 3	6,750	(2,212)	4,538	431	(431)	0	7,181	(2,643)	4,538	0	6,571					
CSGX	Dedworth Middle School Expansion Year 1 of 3	3,780	(2,081)	1,699	153	(153)	0	3,933	(2,234)	1,699	0	3,490					
CSHU	Windsor Girls Expansion	1,800	(1,800)	0	(64)	64	0	1,736	(1,736)	0	0	128					

### New Leisure Centre Parking Tariffs

Magnet Leisure Centre, Maidenhead	Charges apply Monday - Sunday between 9.30am-Midnight (including Bank Holidays)	New Charge	Existing Charge
Up to 30 mins		0.50	0.50
Up to 30 mins ADV		0.40	-
30 mins to 1 hour		1.00	0.90
30 mins to 1 hour ADV		0.80	-
1 hour to 90 mins		1.30	1.30
1 hour to 90 mins ADV		1.20	-
Up to 2 hours		2.00	1.50
Up to 2 hours ADV		1.60	-
Up to 3 hours		2.50	2.50
Up to 3 hours ADV		2.00	-
Up to 4 hours		6.00	6.00
Over 4 hours		8.00	8.00
Windsor Leisure Centre	Charges apply Monday - Sunday between 9am- 9pm (including Bank Holidays)	New Charge	Existing Charge
Up to 30 mins		0.50	0.40
Up to 30 mins ADV		0.40	-
30 mins to 1 hour		1.00	0.80
30 mins to 1 hour ADV		0.80	-
Up to 2 hours		1.60	1.30
Up to 2 hours ADV		1.20	-
Up to 3 hours		3.30	2.70
Up to 3 hours ADV		2.40	-
Up to 4 hours		10.00	8.00
Up to 5 hours		12.00	10.00
Over 5 hours		16.00	13.00

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Report Title:	<b>Maidenhead Golf Course – Stage 3 Procurement</b>
Contains Confidential or Exempt Information?	YES – Appendix A Part II Not for publication by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972
Member reporting:	Councillor Jack Rankin – Cabinet Member for Economic Development and Property
Meeting and Date:	Cabinet - 26 April 2018
Responsible Officer(s):	Russell O’Keefe – Executive Director
Wards affected:	All

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## REPORT SUMMARY

- 1 In July 2016 the Council as the landowner and Maidenhead Golf Club entered into an agreement for the surrender of the Club’s lease of Maidenhead Golf Course. RBWM own the freehold of the site.
- 2 Maidenhead Golf Club site is in a highly sustainable location within walking distance of the town centre and its excellent transport links, including Crossrail in 2019.
- 3 The Council is committed to providing high quality homes including affordable housing and infrastructure, as well as a sympathetic design in keeping with the surroundings.
- 4 It was approved by Cabinet Regeneration Sub Committee in October 2017 to formally market Maidenhead Golf Course and select a development partner for its future development.
- 5 Following the publication of an OJEU notice seeking a development partner for Maidenhead Golf Course 10 formal submissions were received to the initial Selection Questionnaire (SQ).
- 6 A longlist of 5 companies were subsequently invited to partake in dialogue (ITPD), responses to this invitation were received on 14 February. These submissions have been scored and three companies have been invited to submit final tenders.
- 7 This report sets out the draft questions and criteria for the final stage scoring, the requested material will form part of a business plan submission.

## 1 DETAILS OF RECOMMENDATION(S)

**RECOMMENDATION:** That Cabinet notes the report and:

- i) **Agrees the draft final stage questions and criteria.**
- ii) **Delegate authority to the Executive Director with the Leader, Lead Member for Economic Development and Property, Lead Member for Maidenhead Regeneration and Maidenhead and Lead Member for Finance to make minor amendments, where necessary, to these questions and criteria following dialogue sessions with the shortlisted bidders.**

## 2 REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

### Background

- 2.1 In July 2016 the Council as the landowner and Maidenhead Golf Club entered into an agreement for the surrender of the Club's lease of Maidenhead Golf Course. RBWM own the freehold of the site.
- 2.2 Maidenhead Golf Club site is in a highly sustainable location within walking distance of the town centre and its excellent transport links, including Crossrail in 2019. The Council is committed to providing high quality homes including affordable housing and infrastructure, as well as a sympathetic design in keeping with the surroundings.
- 2.3 The site is allocated for 2000 units in the Borough Local Plan that the Council as the planning authority has submitted.
- 2.4 At a meeting of the Council's Cabinet Regeneration Sub-committee on 27 June 2017 delegated authority was given to design and commence a process to procure a development partner for the Golf Course with support from development advisers Savills.
- 2.5 In October 2017 Full Council as the landowner agreed:
  - A capital budget of £20,000,000 be included in the Capital Programme for the acquisition of residential or commercial properties that will benefit future access to the Golf Course development site.
  - An emerging masterplan for the site.
  - The proposed procurement route, a contractual Joint Venture Partnership.
  - Delegated authority to acquire residential or commercial properties that will benefit future access to the Golf Course development site.
  - To seek the support of Corporate Services Overview and Scrutiny Panel with regards to the acquisition of properties before the successful adoption of the Borough Local Plan.
  - In the interim period, any residential properties acquired can be utilised by RBWM Property Company for rental purposes for local residents or key workers.
  - To consult at appropriate times as detailed proposals are brought forward by the development partner, the terms of such developments with local residents and ward councillors.
- 2.6 The Council went ahead to set up a capital budget to acquire third party properties that would benefit access to the site as this provides the best opportunity to secure these properties through the open market and negotiation so that this issue can be resolved in a consensual way to help to reduce the concerns of local residents as quickly as possible.
- 2.7 Once a development partner is chosen they will carry out extensive consultation to inform a site proposal and then there will be further consultation on a planning application.
- 2.8 The Council is committed to ensuring that the site will be developed with all the necessary infrastructure including the appropriate highways infrastructure informed by

transport modelling and the Council will invest with our chosen development partner in this key infrastructure alongside a range of other infrastructure including new education provision. Preparatory work has been carried out on this and this work will continue until the site proposal is finalised with the development partner.

2.9 The site will provide a range of benefits to existing and new residents including new:

- Homes including 30% much needed affordable housing close to the town centre
- Education provision
- Community infrastructure
- Public open space
- Economic vitality and jobs.

### **Procurement Process**

2.10 An OJEU notice (reference 2017/212-439886) seeking a development partner was published on 4 November 2017 alongside a full page advert in Estates Gazette, the property industry’s leading publication.

2.11 Subsequently, a bidder briefing event was held in central London on 10 November and attended by over 100 property professionals.

2.12 Submission Questionnaires (SQ) were invited by 4 December 2018. 10 formal submissions were received. These were scored by officers and the Councils advisors, Savills, and five companies were invited to partake in dialogue. Submissions to this next stage were sought by 14 February 2018.

2.13 These submissions were again scored by officers and Savills and a shortlist of three companies were invited to submit final tenders.

2.14 This report sets out the criteria and questions against which these final tenders will be scored.

**Table 1: Options**

<b>Option</b>	<b>Comments</b>
To approve the questions and criteria will support the assessment of final tenders to procure a development partner for Maidenhead Golf Course  <b>This option is recommended</b>	This will support the future redevelopment of Maidenhead Golf Course and ensure a development partner with right experience and ambition is procured.
To not approve the recommendations of this report will result in a delay and potential suspension of the procurement process for a development partner  <b>This option is not recommended</b>	This will have a detrimental impact on the potential delivery of new affordable and private housing and supporting infrastructure at Maidenhead Golf Course.

### **3 KEY IMPLICATIONS**

**Table 2: Key implications**

<b>Outcome</b>	<b>Unmet</b>	<b>Met</b>	<b>Exceeded</b>	<b>Significantly Exceeded</b>	<b>Date of delivery</b>
Development partner appointed following assessment against agreed criteria	No appointment	24 April 2018	31 May 2018	30 June 2018	31 July 2018

#### **4 FINANCIAL DETAILS / VALUE FOR MONEY**

4.1 The costs for this work will be covered from existing budgets.

**Table 3: Financial impact of report's recommendations**

<b>REVENUE</b>	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>
-Addition	£0	£0	£0
Reduction	£0	£0	£0
Net impact	£0	£0	£0

<b>CAPITAL</b>			
Addition	£0	£0	£0
Reduction	£0	£0	£0
Net impact	£0	£0	£0

#### **5 LEGAL IMPLICATIONS**

5.1 The Council has a duty to efficiently manage its assets and has legal powers to hold and dispose of land under both sections 120 and 123 of the Local Government Act 1972.

#### **6 RISK MANAGEMENT**

**Table 4: Impact of risk and mitigation**

<b>Risks</b>	<b>Uncontrolled Risk</b>	<b>Controls</b>	<b>Controlled Risk</b>
Questions and criteria not suitable to be able to select a development partner	Low	The Council have sought advice from their advisers, Savills, as to the complexity of the questions	Low
Questions and criteria being asked result in bidders not submitting final	Medium	Dialogue sessions with shortlisted bidders are ongoing to	Low

<b>Risks</b>	<b>Uncontrolled Risk</b>	<b>Controls</b>	<b>Controlled Risk</b>
tenders		discuss tender requirements	

## **7 POTENTIAL IMPACTS**

7.1 Development of Maidenhead Golf Course will provide significant new housing for local residents across a range of tenures and unit types. There will be a detrimental impact on the potential delivery of new housing at the Golf Course if these questions are not approved for the final stage in the procurement of a development partner for Maidenhead Golf Course.

## **8 CONSULTATION**

8.1 This report will be considered by Corporate Overview and Scrutiny Panel.

8.2 Full consultation would be carried out on the proposals for the site once a development partner has been selected.

## **9 TIMETABLE FOR IMPLEMENTATION.**

**Table 5: Implementation timetable**

<b>Date</b>	<b>Details</b>
May 2018	Invitation to Submit Final Tenders issued
June 2018	Submission of Final Tenders
July 2018	Notification of Preferred Bidder

## **10 APPENDICES**

10.1 The appendices to the report are as follows:

- Appendix A - Maidenhead Golf Course Invitation to Submit Final Tenders

## **11 BACKGROUND DOCUMENTS**

11. None

## **12 CONSULTATION (MANDATORY)**

<b>Name of consultee</b>	<b>Post held</b>	<b>Date issued for comment</b>	<b>Date returned with comments</b>
Cllr Jack Rankin	Lead Member for Economic Development and Property	9 April 2018	
Alison Alexander	Managing Director	9 April 2018	
Russell O'Keefe	Executive Director	9 April 2018	

<b>Name of consultee</b>	<b>Post held</b>	<b>Date issued for comment</b>	<b>Date returned with comments</b>
Andy Jeffs	Executive Director	9 April 2018	
Rob Stubbs	Section 151 Officer	9 April 2018	
Nikki Craig	Head of HR and Corporate Projects	9 April 2018	
Louisa Dean/Milly Camley	Communications	9 April 2018	
	Other e.g. external	9 April 2018	

# Agenda Item 7

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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# Agenda Item 8

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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